

Privacy Policy

Entire Recruitment Solutions Limited (company number 07401527) owns and operates www.entirerecruitment.co.uk is committed to protecting your privacy. Please take a moment to read our Privacy Policy to understand how we use and protect the information that you provide to us. References to “we”, “us” and “our” in this Policy are references to Entire Recruitment Solutions Limited.

We reserve the right to change the terms of this Privacy Policy from time to time.

1. WHAT INFORMATION DO WE HOLD ABOUT YOU AND HOW IS IT COLLECTED?

When you register on this site, some personal information (including your name, company name, and email addresses) is collected by us. We may also collect information about your usage of our site as well as information about you from e-mails you send to us.

When sending us job descriptions and/or CVs, we need to collect information about you in order to provide our services to you. The information may include, but is not limited to, details such as your name, company name, address and email addresses.

In common with many other online services, we may use “cookies” to store and sometimes track information about you. A cookie is a small amount of data sent from the server and stored on your PC’s hard drive. Most web browsers are automatically set up to accept cookies, but you can set your browser to refuse cookies or ask your browser to show you where a cookie has been set up. Certain services are only activated by the presence of a cookie and, if you choose to refuse cookies, particular features of this site may not be available to you.

Cookies that are stored include:

If you create an account with us then we will use cookies for the management of the sign up process and general administration. These cookies will usually be deleted when you log out however in some cases they may remain afterwards to remember your site preferences when logged out.

We use cookies when you are logged in to this website. This prevents you from having to log in every single time you visit a new page. These cookies are typically removed or cleared when you log out to ensure that you can only access restricted features and areas when logged in.

When you submit data through a form such as those found on contact pages or comment forms, cookies may be set to remember your user details for future correspondence.

2. WHAT DO WE DO WITH YOUR PERSONAL INFORMATION?

Your information will enable us to provide you with access to all parts of our Site and to supply our services, which include contacting you where necessary.

We use your information to:

- Personalise your experience
- Improve our website
- Improve customer service
- Contact with notifications
- With consent, inform you about other services we offer

We only disclose your information to third parties to provide the above services to you. We do not sell, rent or trade your personal information to third parties for marketing purposes.

3. HOW DO WE PROTECT YOUR INFORMATION?

Entire Recruitment Solutions is committed to data security. When accessing your account information, we offer use of a secure server. The secure server software encrypts all information you input before it is sent to us. We take steps to guard against authorised access to customer data. Although we make every effort to create a secure environment for your personal information,

we cannot guarantee the safety of any personal information which you transmit to us online.

4. YOUR CHOICES

By law, you are entitled to:

- Object to your personal information being used for marketing purposes. We give you the choice to opt-out of our using for these purposes.
- Require the rectification, erasure or blocking of any of your personal information which is inaccurate or not up to date held by us.

If you wish to exercise any of these rights, or if you wish to opt-out of any future processing of your personal information held by us, then please write to the contact address provided below stating your full name and address and providing any other relevant information.

5. CONTACTING US

If you have any questions or concerns about our use of your personal information please write to:

Data Protection Compliance Officer,
Entire Recruitment Solutions Ltd.,
Weston Homes Community Stadium,
United Way,
Colchester
CO4 5UP

Or email: info@entirerecruitment.co.uk

6. WHEN DOES THIS PRIVACY POLICY NOT APPLY?

This Privacy Policy only applies to the collection of data by us and the use of that data by us and those whom we authorise. It does not cover third party sites to which we provide links.